**Using Commtap**

Workshop activities 1: Using the site to find activities

1. Go to the site – [www.commtap.org](http://www.commtap.org). Go to the “primary” section.
2. Find some activities for talking about future events. What levels are they?
3. Can you find the following, suitable for working with a child in KS1 or KS2. Also, when you are doing this, find the skill/level description for each one.
	* Something in Maths Number level P5;
	* Something at PHSE (Personal, Social and Health Education) L1. Find out what this would look like if you were to print it out.
	* Something involving prepositions (for example, “under”, “in”, “on”);
	* “Blend sounds to make words”. Download this as a Word document.
4. Find some activities for an Early Years child who is beginning to understand instructions containing two key words. (Tip: go to the Early Years section).
	* Can you find the associated EYFS (Early Years Foundation Stage) curriculum skill description for this?
	* If you were going to use the same activities sheet for a child in KS1, is it also classified with a P-Level, and if so, what is it?
5. You or someone else is running a “talking group”; the children in the group are between level 1c and level 1a in their speaking skills, and need to consolidate their skills in this area. The speech and language therapist left some activities for running the group, but you and the children have now got bored of them. Can you find some more activities appropriate for the group?
6. Find the P Scales/National Curriculum descriptions table. Can you find the EYFS curriculum descriptions table?

Workshop activities 2:

OPTION 1 Editing a Commtap activities sheet on the site

You have found some activities sheets on the site, but unfortunately you don’t think the instructions are very clear – and what’s more – there are a couple of spelling mistakes!

Unfortunately we did actually find one or two activities sheets with spelling mistakes! You will be given the name of the activities sheet to correct.

1. Go to the activities page which has the mistake;
2. See if you can spot the mistake(s) on the page;
3. Click on edit (at the top of the activities sheet);
4. Click on “Step 2 – edit the activities”;
5. Scroll down the activities to find the mistake and correct it;
6. Click on “done” to save it.

Before something that is new or that has been edited appears publicly on the lists on Commtap it is checked to make sure it’s not spam. You can still come back to your edited activities page – just save the link of the page you went to after you clicked “done”.

OPTION 2 Early Years Activities Sheets

Go to <http://en.commtap.org/eyfs2012> and follow the instructions.

Getting help

You can find help on the site by going to:

<http://en.commtap.org/content/help>

Also, please do not hesitate to contact us, particularly with questions about adding material to the site. You can contact us by:

Email: tap@commtap.org

Phone: 020 7250 8064

Good Luck!

The Commtap Team